



Office of the
Pr. Chief Commissioner of Income Tax, AP & TS
Finance Section, 9th Floor, D Block, I.T. Towers, AC Guards,
Masab Tank, Hyderabad - 500004

No. Pr.CCAP/Budget/2018-19

Dated:12/12/2018.

Sub: Utilization of Funds under various heads for F.Y.2018-19 - Reg.

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This office is receiving requisition letters for additional funds under various heads. However, on perusal of ZAO expenditure statement, already allocated funds are available under various heads as DDOs have not utilized them properly and also improper planning and incorrect estimation of expenditure resulted in unutilized funds in some offices.

In pursuance of additional funds, the ADG, Expenditure Budget New Delhi stated that the allocation of funds cannot be considered as the charge has sufficient funds under various heads according to the monthly expenditure statement.

In this regard, unless and otherwise the allocated funds under various heads are not reduced to zero, this office cannot place a request for additional funds before ADG, EB, New Delhi.

In view of the above, all the DDOs are directed to utilize the allocated funds immediately, if not utilized, the funds will be withdrawn so that this office enable to re-allocate them to the DDOs who are in dire need of funds.

(N. RAVI BABU)

Additional Commissioner of Income Tax,
(H.Qrs)(Admn.) & (Vig.)
O/o. Pr. Chief Commissioner of Income Tax,
AP & TS, Hyderabad.

To
All the DDOs under the Budgetary control of
the Pr. Chief Commissioner of Income Tax, AP & TS,
Hyderabad.